



The Commonwealth of Massachusetts
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PI-08-10

PROGRAM INSTRUCTION

TO: ASAP Executive Directors

cc: ASAP Program Managers
ASAP Nurse Managers

FROM: Michael E. Festa

DATE: November 14, 2008

RE: Submission of Clinical Eligibility Notices for Waiver Applicants and Enrollees

Purpose:

The purpose of this Program Instruction (PI) is to provide ASAPs with instructions for the submission of Frail Elder Waiver clinical eligibility notifications to MassHealth.

Background:

The Clinical Eligibility Notice provided to Waiver applicants at the time of application and upon re-determination establishes a MassHealth member's clinical eligibility for Frail Elder Waiver services. Before the issuance of this PI, ASAPs received inconsistent instructions regarding the submission of such notices to MassHealth.

To support the implementation of MassHealth's NewMMIS, MassHealth must now receive copies of all clinical eligibility notices for any MassHealth members, including SSI and non-SSI members, applying for or receiving services under the Frail Elder Waiver. The information is necessary to support the identification of all waiver enrollees, and permit the appropriate processing of claims submitted for services provided to waiver participants.

Actions required:

ASAPs must submit a copy of all Clinical Eligibility Notices for all elders applying for the Medicaid Frail Elder Waiver and a copy of all notices issued at the time of re-determination. The notices should be sent to the appropriate MassHealth Enrollment Center (MEC).

MassHealth Enrollment Center
300 Ocean Avenue
Suite 4000 Suite 4
Revere, MA 02151

MassHealth Enrollment Center
21 Spring Street
Taunton, MA 02780

MassHealth Enrollment Center
333 Bridge Street
Springfield, MA 01103

MassHealth Enrollment Center
367 East Street
Tewksbury, MA 01876

Effective Date:

The procedures in this Program Instruction are effective for all notices generated after November 14, 2008.

Contact:

For additional information, please contact Joe Quirk, Director of Home and Community Programs at Joe.Quirk@state.ma.us.