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*Executive Office of Elder Affairs*  
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PI-09-13

**PROGRAM INSTRUCTION**

TO: ASAP Executive Directors

CC: ASAP Program Managers  
ASAP Nurse Managers  
ASAP Contracts Managers

FROM: Ann L. Hartstein

DATE: August 21, 2009

RE: Home Care Program Service Definitions

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**Purpose:**

This Program Instruction (PI) issues updated service definitions for the Home Care Program, including the 1915(c) Home and Community Based Services Waiver (Waiver). This PI supersedes any previously issued service descriptions.

**Background and Program Implications:**

The Executive Office of Elder Affairs (EOEA) is responsible for identifying and describing the in-home support services offered through its Home Care Program. The service definitions contained in this Program Instruction have been revised in accordance with the renewed Waiver with additional input from Aging Services Access Points and providers.

**Required Actions:**

ASAPs must use the service definitions contained in this PI as "Attachment A"s for EOEA's standard Provider Agreements.

**Effective Date:**

The revised service definitions are effective October 1, 2009, the date that ASAPs are required to initiate new contracts with all Home Care Program service providers.

**Contact:**

If you have questions about this PI, please contact Brenda Correia, Coordinator for Elder Community Support Programs at [Brenda.Correia@MassMail.State.MA.US](mailto:Brenda.Correia@MassMail.State.MA.US)